Evergreen Park Schools Federal Credit Union

**ONLINE BRANCH INSTRUCTIONS and E-STATEMENTS**

To sign up for the **Credit Union Online Branch AND e-Statements**

***(Fees apply for Paper Statements)***

**STEP ONE:**

1. Go to the Credit Union website: [**www.epsfcu.org**](http://www.epsfcu.org)
2. Click on the “SIGN IN” button along the top toolbar
3. Enter your **MEMBER NUMBER** for your User ID
4. Enter the **Last 4 Digits of your Social Security Number** for your Password

**STEP TWO**:

1. Change **BOTH** Password **AND** User ID
2. Change your **PASSWORD First** and keep it in a safe place.
3. Now Change your **USER ID** to something unique to you.
4. “Account Summary” will appear

**STEP THREE:**

1. **SIGN UP FOR E-STATEMENTS *(Quarterly Paper Statement Fees Charged)***
2. Click on E-Statements along the GREEN Toolbar at the top of the screen
3. Click “YES” to sign up for E-Statements

Next time you sign in, you will need to create Security Questions and Answers.

***Forgot Your Password*?**

**Enter Your USER ID**

**Enter the SAME Email Address that is on file at the Credit Union.**

**Your Password will be emailed to you.**

***Forgot Your User ID*?**

**Enter Your Member Number**

**Enter the SAME Email Address that is on file at the Credit Union.**

**Your User ID will be emailed to you.**

***PLEASE NOTE for Forgotten User ID or Password***:

* Your email address **MUST** match the email in the Credit Union’s records in order for you to receive an email to reset your information.
* Check your Spam/Junk mail too for this email.